

# TRAININGS ENDORSED BY INTERNATIONAL LABOUR ORGANIZATION FACILITATORS

## WEEKDAY AND SATURDAY PROGRAMME JULY - DECEMBER, 2019

### WEEKDAY (FROM 8.30AM - 4.00PM)

	COURSE	DATES
Group 1	1. Small Business Start-Up & Mgt. Skills	1 <sup>st</sup> July - 5 <sup>th</sup> July
	2. Project Proposal Development, Writing and Presentation Skills	29 <sup>th</sup> July - 2 <sup>nd</sup> Aug. 26 <sup>th</sup> Aug. - 30 <sup>th</sup> Aug.
	3. <b>TOT /TOF</b> Workshop	23 <sup>rd</sup> Sep. - 27 <sup>th</sup> Sep.
	4. Customer Care and Communication Skills	21 <sup>st</sup> Oct. - 25 <sup>th</sup> Oct.
	5. Management of <b>NGOs</b> and <b>CBOs</b>	18 <sup>th</sup> Nov. - 22 <sup>nd</sup> Nov.
Group 2	6. Participatory Assessment, Monitoring and Evaluation of Projects ( <b>PAME</b> )	8 <sup>th</sup> July - 12 <sup>th</sup> July 5 <sup>th</sup> Aug - 9 <sup>th</sup> Aug.
	7. Disaster Preparedness and Emergency Response Skills	2 <sup>nd</sup> Sep. - 6 <sup>th</sup> Sep. 30 <sup>th</sup> Sep. - 4 <sup>th</sup> Oct.
	8. Participatory Hygiene and Sanitation Transformation Skills	28 <sup>th</sup> Oct. - 1 <sup>st</sup> Nov. 25 <sup>th</sup> Nov. - 29 <sup>th</sup> Nov.
	9. <b>HIV/AIDS</b> Prevention, Care, Counseling and Support	
	10. Logistics and Procurement Mgt. Skills	
Group 3	11. Effective Report Writing & Presentation Skills	15 <sup>th</sup> July - 19 <sup>th</sup> July 12 <sup>th</sup> Aug. - 16 <sup>th</sup> Aug.
	12. Drug and Substance Abuse, Prevention and Rehabilitation	9 <sup>th</sup> Sep. - 13 <sup>th</sup> Sep. 7 <sup>th</sup> Oct. - 11 <sup>th</sup> Oct.
	13. Community Nutrition Assessment Skills	4 <sup>th</sup> Nov. - 8 <sup>th</sup> Nov.
	14. Project Management Skills	2 <sup>nd</sup> Dec. - 6 <sup>th</sup> Dec.
	15. Effective Leadership and Devolved Governance Skills	
Group 4	16. Strategic Planning & management Skills	22 <sup>nd</sup> July - 26 <sup>th</sup> July
	17. Professional Public Relations Skills	19 <sup>th</sup> Aug. - 23 <sup>rd</sup> Aug.
	18. Peace, Conflict Management and Reconciliation Fundamentals	16 <sup>th</sup> Sep. - 20 <sup>th</sup> Sep. 14 <sup>th</sup> Oct. - 18 <sup>th</sup> Oct.
	19. Effective Counseling Skills	11 <sup>th</sup> Nov. - 15 <sup>th</sup> Nov.
	20. Occupational Health & Safety Training	9 <sup>th</sup> Dec. - 13 <sup>th</sup> Dec.
	21. Child Care and Protection	

### SATURDAY (FROM 8.30AM - 2.00PM)

	COURSE	DATES
Group 1	1. Small Business Start-Up & Mgt. Skills	7 <sup>th</sup> Sep - 28 <sup>th</sup> Sep.
	2. Project Proposal Development, Writing and Presentation Skills	
	3. <b>TOT /TOF</b> Workshop	
	4. Customer Care and Communication Skills	
	5. Management of <b>NGOs</b> and <b>CBOs</b>	
Group 2	6. Participatory Assessment, Monitoring and Evaluation of Projects ( <b>PAME</b> )	5 <sup>th</sup> Oct. - 26 <sup>th</sup> Oct.
	7. Disaster Preparedness and Emergency Response Skills	
	8. Participatory Hygiene and Sanitation Transformation Skills	
	9. <b>HIV/AIDS</b> Prevention, Care, Counseling and Support	
	10. Logistics and Procurement Mgt. Skills	
Group 3	11. Effective Report Writing & Presentation Skills	13 <sup>th</sup> July - 3 <sup>rd</sup> Aug.
	12. Drug and Substance Abuse, Prevention and Rehabilitation	2 <sup>nd</sup> Nov - 23 <sup>rd</sup> Nov.
	13. Community Nutrition Assessment Skills	
	14. Project Management Skills	
	15. Effective Leadership and Devolved Governance Skills	
Group 4	16. Strategic Planning & management Skills	10 <sup>th</sup> Aug. - 31 <sup>st</sup> Aug.
	17. Professional Public Relations Skills	
	18. Peace, Conflict Management and Reconciliation Fundamentals	30 <sup>th</sup> Nov. - 14 <sup>th</sup> Dec.
	19. Effective Counseling Skills	
	20. Occupational Health & Safety Training	
	21. Child Care and Protection	

THEME: "Capacity Building for Self Sustaining Nation"